

16 **ARTICLE 4. GENERAL ADMINISTRATION.**

17 **§18B-4-2. Employment of vice chancellor for administration;**
18 **office; powers and duties generally.**

19 (a) With the approval of the commission, the chancellor
20 for higher education shall employ the vice chancellor for
21 administration who shall serve at the will and pleasure of the
22 chancellor. Any reference in this chapter or chapter eighteen-
23 c of this code to the senior administrator means the vice
24 chancellor of administration, which senior administrator shall
1 become the vice chancellor of administration and also shall
2 serve as interim chancellor for higher education until a
3 chancellor is employed pursuant to section five, article one-b
4 of this chapter.

5 (b) The vice chancellor for administration has a
6 ministerial duty, in consultation with and under direction of
7 the chancellor, to perform such functions, tasks and duties as
8 may be necessary to carry out the policy directives of the
9 commission and such other duties as may be prescribed by law.

10 (c) The vice chancellor for administration may employ and
11 discharge, and shall supervise, such professional,
12 administrative, clerical and other employees as may be
13 necessary to these duties and shall delineate staff
14 responsibilities as considered desirable and appropriate. The
15 vice chancellor for administration shall fix the compensation
16 and emoluments of such employees: *Provided*, That those
17 employees whose job duties meet criteria listed in the system
18 of job classifications as stated in article nine of this
19 chapter shall be accorded the job title, compensation and
20 rights established in the article as well as all other rights
21 and privileges accorded classified employees by the provisions
22 of this code.

23 (d) Effective on the first day of July, two thousand, the
24 office of the senior administrator and all personnel employed

1 on the thirtieth day of June, two thousand, within the higher
2 education central office, the West Virginia network for
3 educational telecomputing, and the offices of the chancellor of
4 the board of trustees and the chancellor of the board of
5 directors, shall be transferred to the jurisdiction of the
6 chancellor for higher education: *Provided*, That prior to the
7 first day of October, two thousand, no employee shall be
8 terminated or have his or her salary and benefit levels reduced
9 as the sole result of the governance reorganization that
10 becomes effective on the first day of July, two thousand.

11 (e) The vice chancellor for administration shall follow
12 state and national education trends and gather data on higher
13 education needs.

14 (f) The vice chancellor for administration, in accordance
15 with established guidelines and in consultation with and under
16 the direction of the chancellor, shall administer, oversee or
17 monitor all state and federal student assistance and support
18 programs administered on the state level, including those
19 provided for in chapter eighteen-c of this code.

20 (g) The vice chancellor for administration has a fiduciary
21 responsibility to administer the tuition and registration fee
22 capital improvement revenue bond accounts of the governing
23 boards.

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1 (h) The vice chancellor for administration shall
2 administer the purchasing system or systems of the commission,
3 the office of the chancellor, and the governing boards:
4 *Provided*, That the chancellor may delegate authority for the
5 purchasing systems or portions thereof to the institution
6 presidents.

7 (i) The vice chancellor for administration is responsible
8 for the management of the West Virginia network for educational

9 telecomputing (WVNET). The vice chancellor for administration
10 shall establish a computer advisory board, which shall be
11 representative of higher education and other users of the West
12 Virginia Network for Educational Telecomputing as the
13 chancellor for higher education determines appropriate. It is
14 the responsibility of the computer advisory board to recommend
15 to the chancellor policies for a statewide shared computer
16 system.

17 (j) The central office, under the direction of the vice
18 chancellor for administration, shall provide necessary staff
19 support to the commission and the office of the chancellor.

20 (k) Effective on the first day of July, two thousand, the
21 vice chancellor for administration may administer any program
22 or service authorized or required to be performed by the board
23 of trustees or the board of directors on the thirtieth day of
24 June, two thousand, and not specifically assigned to another
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1 agency. In addition, the vice chancellor for administration may
2 administer any program or service authorized or required to be
3 performed by the commission or the chancellor for higher
4 education, but not assigned specifically to the commission or
5 the chancellor. Such program or service may include, but shall
6 not be limited to, telecommunications activities and other
7 programs and services provided for under grants and contracts
8 from federal and other external funding sources.