

# WVNET

## POSITION ANNOUNCEMENT

The position serves the West Virginia Network (WVNET), located at 837 Chestnut Ridge Road, Morgantown, West Virginia, 26505.

**Date** March 21, 2019

**Position Title** Telecommunications Network Specialist I-II

**Classification** Non-Classified, FLSA Exempt

### Duties and responsibilities

This position will identify and correct data network problems in Wide and Local Area Networks. They will identify and attempt to resolve data network problems. They are expected to contact a Telecommunications Network Specialist II, III to assist in resolving the problem, should the problem require such assistance. They will install and maintain network hardware, wiring and software in network equipment such as modems, access servers, routers, and switches. Run tests to confirm that the installation was correct. They will Implement software upgrades on networking equipment and maintain WVNET's telephone voice PBX. They will work with host site and remote site help desks to resolve networking problems. They incumbent will participate on a rotating "on-call" schedule to respond to network emergencies 24/7.

### Knowledge, skills, and abilities (KSAs)

- Knowledge of Personal Computers using Intel x86 and MS/DOS.
- Knowledge of the Internet TCP/IP protocols.
- Knowledge of Local Area Networks.
- Knowledge of Wide Area Networks.
- Knowledge of electronic mail systems and gateways.
- Some knowledge of building telecommunications wiring/cabling systems.
- Ability to think logically and to coordinate with others in problem diagnosis.
- Skills to communicate on technical issues effectively both orally and in writing.
- Ability to meet deadlines.
- Ability to work accurately.
- Ability to maintain proper job attendance and punctuality standards.

### Education and experience requirements

- Bachelor's Degree, preferably in Electronics, Computer Science, or Telecommunications Required
- Progressively responsible experience in a field closely related to data communications or networking 3 – 4 years
- Some experience is necessary to understand the basics of communications protocols, the computer based electronic equipment, and the physical transmission wiring/cabling and electronics required to support the high speed data transmission demanded in modern communications networks 3 – 4 years

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**Salary.** Starting salary is competitive and commensurate with experience. Additionally, WVNET offers an excellent benefits package which includes comprehensive health, retirement, and insurance plans as well as generous amounts of vacation, sick, and holiday leave.

**Closing date.** April 19, 2019

**Application process.** Submit a cover letter and resume **via e-mail** to WVNET Human Resources at [careers@mail.wvnet.edu](mailto:careers@mail.wvnet.edu) with Telecommunications Network Specialist I in the subject line.